



## Film Co-sponsorship Request

Sponsoring Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Leadership Position Within Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Film Title: \_\_\_\_\_

Brief Description of Film (please try to include Distributor Information for securing public performance rights): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Screening Date: \_\_\_\_\_

Alternative Screening Dates: \_\_\_\_\_

Will your organization be able assist with the cost of securing public performance rights? How?

\_\_\_\_\_

\_\_\_\_\_

Will this event be presented in connection with any other events (lecturers, panel discussions, thematic festivals, etc.)? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any other information you think we should know? \_\_\_\_\_

\_\_\_\_\_

**I have read and understand the Student Life Cinema's Theatre Reservation policies.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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*Please return this request to the ASLC Information Desk, Attn: Lori Vaughn or Bob Howard.*

*Approval will be at the discretion of the Student Life Film Committee.*



## Theater Reservation Policy

The primary purpose of the Student Life Theatre is to serve as a movie venue for the Film Committee of the Student Life Cinema Program. Student organizations and academic departments may request use of the space during building hours when the theater is not being used for movie screenings or maintenance.

Requests for theater space may be submitted in two ways:

### 1. Reserved Event

The theater has a limited degree of availability during the day between 10:00 a.m. and 4:00 p.m. Public performance rights must be secured for any movie shown in the theatre. Reservation requests should be submitted to Guest Services (644-6083), who will contact SLB administration for approval.

### 2. Co-sponsored Event

Organizations may have evening film screenings as part of the SLC film series with the approval of the SLC Film Committee. These co-sponsorships are subject to many considerations and are solely at the discretion of the Film Committee and Student Life Center's Building & Program Directors. Typically resources, financial and otherwise, are shared between the two co-sponsoring groups.

Legal public performance rights must be secured for every film shown in the Student Life Theatre. For more about public performance rights, see below.

Organizational representatives (holding a leadership position within the group) may apply for a co-sponsored event by completing a **Film Co-sponsorship Form**. These forms may be found online at [movies.fsu.edu](http://movies.fsu.edu). They should be submitted to the Information Desk with Attention to Lori Vaughn or Bob Howard, who will forward them to the Film Committee for consideration.

The Film Committee plans the schedule well in advance, so co-sponsorship requests must be submitted several months before the proposed screening date.

For additional information, contact Lori Vaughn at 644-4504 or [lvaughn@admin.fsu.edu](mailto:lvaughn@admin.fsu.edu) or Bob Howard at 644-0034 or [rhoward@mail.fsu.edu](mailto:rhoward@mail.fsu.edu).

Thank you.



## **PUBLIC PERFORMANCE RIGHTS**

### *Frequently Asked Questions*

#### **What are Public Performance Rights?**

**Public Performance Rights** are the legal rights held by film distributors or producers over the showing of a film outside of one's home. The rights-holder can grant others the **temporary** right to show the film by selling them or granting them a **Public Performance License**.

#### **When do I need to obtain a Public Performance License?**

Anytime a film is shown outside a person's personal home, the screening is considered "public". It does not matter if admission is or is not charged or if the entity screening the film is a non-profit organization, school, or library.

#### **I bought a VHS tape or a DVD. Does it include Public Performance Rights?**

**No.** VHS tapes and DVDs are for personal use only. In general, they do not grant Public Performance Rights.

#### **I bought a VHS tape or a DVD from a film distributor for my school or library. Does it include Public Performance Rights?**

Most tapes are sold **WITHOUT** Public Performance Rights, but some tapes or DVDs are sold with limited Public Performance Rights. They may enable you to play the tape or DVD for its lifetime in public screenings on FSU's campus. However, you may **NOT** copy the tape or DVD or lend it to other institutions or organizations or charge admission for the screenings you hold with that tape or DVD. These rules may vary, so check carefully with each film's distributor when purchasing a DVD or VHS of this kind to make sure you understand all applicable rules.

#### **What about the "Teaching Exemption"?**

The **Copyright Act** allows films to be screened in face-to-face teaching situations, defined by specific criteria. To be eligible for the teaching exemption, the screening is limited to students who are enrolled in a class in which the film is a part of systematic mediated instructional activities, the instructor is present, and the screening is an integral part of the classroom session. Playing films for a department, for honors students, or as a "film series" or lecture series does **NOT** qualify for the teaching exemption, but requires a Public Performance License.

#### **How can I obtain a Public Performance License for my screening?**

You must contact the film's distributor and negotiate the terms and fees for the film screening. There are many distributors, but you can check out the distributor links on <http://movies.fsu.edu> for some of the larger non-theatrical film distributors. Most distributor websites have an online catalogue where you can search for the film you want to show. You can also check out <http://www.imdb.com>, search for your film, and then select the "Company Credits" link on the left side of the page to determine which movie studio created the film. If you have any questions, please contact Lori Vaughn at FSU's Student Life Cinema, 644-4504.